

PORT OF SEATTLE
MEMORANDUM

COMMISSION AGENDA – STAFF BRIEFING

Item No. 9a

Date of Meeting October 8, 2009

DATE: September 30, 2009

TO: Tay Yoshitani, Chief Executive Officer

FROM: Dan Thomas, Chief Financial Officer
Ralph Graves, Managing Director, Capital Development Division
Michael Tong, Corporate Budget Manager

SUBJECT: 2010 Preliminary Budget

The Port is preparing the 2010 budget. The process includes publishing budget guidelines, Executive review, Commission review, public comment, and the preparation of the budget document. On October 8, 2009 staff will brief the Commission on the Corporate Budget and the Capital Development Budget.